



The **Mission** of MYcroSchool is to provide a premiere high school drop-out recovery program engaging students through relationship-focused, high-tech, and rigorous learning experiences resulting in

**Real Learning for Real Life®**

---

**DUVAL MYcroSchool OF INTEGRATED ACADEMICS AND TECHNOLOGIES  
BOARD OF DIRECTORS  
FINANCE WORKSHOP AND BOARD MEETING**

**Wednesday, June 5, 2019 \* 6:00 p.m.**  
1584 Normandy Village Parkway, Ste. 25, Jacksonville, FL 32221

**MINUTES**

**1. CALL TO ORDER (Establish Quorum)**

Mrs. Owens-Thompson called the meeting to order at 5:20pm. A quorum was established.

**Members Present:** Kevin Johnson, Jayne Owens-Thompson, LaDon Washington, Claresa Baggs

**Members Absent:** Edna Harrington

**On the Phone:**

**Guests:** Rachel Maldonado, Joy Baldree, Candace Kerns, John Fuller, Shaniqua Smith, Tiejia Thomas, Hannah Moore, Denise Castro

**2. CONSENT AGENDA**

**A. Approved** Regular Meeting Agenda for June 5, 2019

**B. Approved** Special Meeting Minutes for April 30, 2019

**C. Approved** Regular Meeting Minutes for Mar 21, 2019

***On a joint motion from LaDon Washington and seconded by Claresa Baggs, the Board unanimously approved the consent agenda with reports moved to items number 4 and meeting minutes as presented.***

**3. PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments.

**4. REPORTS TO THE BOARD - moved up as number 4 in order**

**A. Principal's Report – R. Maldonado**

Mrs. Maldonado introduced the Graduation Coach, Ms. Lyvonnia Green.

**B. Data Report – for information only**

**C. NEWCorp Florida Update**

Ms. Baldree updated the Board about new laws that have been passed that are favorable to the schools.



D. Superintendent's Report – *for information only*

**5. BUSINESS/FINANCE**

A. **Reviewed** Current Licensing Agreement with NEWCorp – Expires 6/30/23

Ms. Baldree discussed the changes in the ESP program. She highlighted that \$182,000.04 was saved for the school through the ESP fee reduction.

B. **Received** Financial Statement through April 30, 2019

Ms. Baldree explained to the Board that the budgets are 2 months behind. Mrs. Kerns explained that the overall budget is looking good.

***On a motion from Claresa Baggs and seconded by LaDon Washington, the Board received the financial statements as presented.***

C. **Approved** Proposed Budget Amendment for FY2019-2020 – C. Kerns

1. **Approved** Increase for teachers and staff 2%

Mr. Johnson thanked Mrs. Maldonado for her work in moving the school in the right direction. Mrs. Maldonado thanked her staff for working with her and for working with her to get the school to where it's at.

***On a motion from Jayne Owens-Thompson and seconded by LaDon Washington, the Board unanimously approved the proposed budget amendment for FY2019-2020 and the 2% pay increase for teachers and staff.***

D. **Approved** Proposed Annual Minimum Enrollment Budget for FY2019-2020

***On a motion from Jayne and seconded by LaDon Washington, the Board unanimously approved the proposed annual minimum enrollment budget for FY2019-2020.***

**6. PERSONNEL SUPPORT SERVICES**

A. **Approved** NEWCorp to Develop 2019-2020 Employment Letters for Duval MYcroSchool Principal and Staff

B. **Approved** Board Chair Designee for Signing Staff Employment Letters

***On a motion Claresa Baggs and seconded LaDon Washington, the Board unanimously approved NEWCorp to develop the 2019-2020 employment letters and that Rachel Maldonado be the board***

**OUR STUDENTS** will view their future with optimism, find success as self-directed learners, and contribute to society.  
**OUR STAFF** will be empowered to make a difference in an environment of respect, recognition and professional growth.  
**OUR COMMUNITY** will benefit from the success and contributions of our students.

***designee to sign the staff employment letters. Mrs. Maldonado's employment letter will be signed by the Board Chair.***

C. **Approved** Florida Leadership Evaluation

***On a motion from Jayne Owens-Thompson and seconded LaDon Washington, the Board unanimously approved that Mrs. Maldonado receive an overall rating as "highly effective."***

D. **Approved** Florida Leadership Evaluation Process for 2019-2020

***On a motion from Jayne Owens-Thompson and seconded LaDon Washington, the Board unanimously approved that the Director of Education complete the Florida Leadership Evaluation for 2019-2020 and report to the Board her findings.***

7. **BOARD BUSINESS**

A. **Approved** Building Maintenance by DMTM – this company reduced the fees to \$10,000 from \$15,000.

***On a motion from LaDon Washington and seconded by Jayne Owens-Thompson, the Board unanimously approved the building maintenance contract from DMTM.***

B. **Approved** Replacement of School Blinds

***On a motion Jayne 2<sup>nd</sup> LaDon from the Board unanimously approved the quote received by All About Blinds & Shutters for the replacement of broken blinds.***

C. Introduction of Board Candidates

Mrs. Maldonado introduced Hannah Moore as the student representative. She is a freshman at Duval MYcroSchool.

***On a motion by Jayne and seconded by LaDon Washington, the Board unanimously approved Hannah Moore as the student representative board member.***

D. Installation of New Board Candidates (Student Representative)

Mr. Johnson read the oath of office Hannah and she agreed.

E. **Approved** Renewal of Terms for Current Directors 2019-2020

<b>OUR STUDENTS</b>	will view their future with optimism, find success as self-directed learners, and contribute to society.
<b>OUR STAFF</b>	will be empowered to make a difference in an environment of respect, recognition and professional growth.
<b>OUR COMMUNITY</b>	will benefit from the success and contributions of our students.

**On a motion by Claresa Baggs and seconded by LaDon Washington, the Board unanimously approved the renewal of terms of the current Directors for the 2019-2020 school year.**

**F. Discuss/Approve Slate of Officers and Directors 2019-2020**

***On a motion from Jayne Owens-Thompson and seconded by Claresa Baggs, the Board unanimously approved the slate of Officers and Directors as listed for 2019-2020.***

**G. Completed Conflict of Interest Forms 2019-2020**

**H. Approved Board Meeting Calendar 2019-2020**

The 2019-2020 Board of Director Board Meeting Dates are as follows:

- September 25, 2019
- November 21, 2019
- January 29, 2020
- March 25, 2020
- June 3, 2020

***On a motion by Jayne Owens-Thompson and seconded by LaDon Washington, the board unanimously approved the Board Meeting Calendar for 2019-2020.***

**I. Proposed Agenda Items for Next Board Meeting:**

1. *Standard Reports*
2. Staff Appreciation
3. Teacher Youth Mental Health Certification

**8. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS**

Mr. Johnson suggested that the Board highly consider ways to thank the staff of Duval MYcroSchool to show our appreciation for their hard work through the year.

**9. ADJOURNMENT**

Having no further business, the meeting was adjourned at 7:20pm.

Minutes Recorder: Denise Castro

  
Jayne Owens-Thompson, Board Secretary

9-25-19  
Date

**OUR STUDENTS** will view their future with optimism, find success as self-directed learners, and contribute to society.  
**OUR STAFF** will be empowered to make a difference in an environment of respect, recognition and professional growth.  
**OUR COMMUNITY** will benefit from the success and contributions of our students.