



The **Mission** of MYcroSchool is to provide a premiere high school drop-out recovery program engaging students through relationship-focused, high-tech, and rigorous learning experiences resulting in

Real Learning for Real Life®

**DUVAL MYcroSchool OF INTEGRATED ACADEMICS AND TECHNOLOGIES
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
October 29, 2018**

Members Present: Kevin Johnson, Jayne Owens-Thompson, LaDon Washington
Members Absent: Edna Harrington, Claresa Baggs
Guests Present: Joy Baldree, Danita Smith, Rachel Maldonado, Kathryn Cooley, Korey Harrington, Dagmaris Burgos-Garay, Denise Castro, Tiejia Thomas
Guests Participating via Phone: Linda Dawson, Lin Miller, Tom Renner, Debra Anderson

1. CALL TO ORDER

Mr. Johnson called the meeting to order at 6:07 p.m. A quorum was established.

2. CONSENT AGENDA

- A. Approved** Regular Meeting Agenda for October 29, 2018
- B. Approved** Regular Meeting Minutes for September 5, 2018

On motion of LaDon Washington and seconded by Jayne Owens-Thompson, the Board unanimously approved the Consent Agenda as posted and meeting minutes as posted.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

4. BUSINESS/FINANCE - T. Renner

- A. Approve** 2017-2018 Annual Audit and Tax Form 990.

Mr. Renner went over the final audit provided by James Moore. James Moore to send binded copies to the school. At future meeting, James Moore will attend and explain audit in detail. Tax Form 990 will be completed at a later date.

The Board acknowledged the receipt of the 2017-2018 Annual Audit.

- B. Approve** 2018-2019 Duval MYcroSchool Budget for District Submission

On a motion from LaDon Washington and seconded by Jayne Owens-Thompson the Board unanimously approved the 2018-19 Budget for District Submission as presented.



C. Approve 2018-2019 Financial Procedures Manual edits

Ms. Baldree discussed the edits to be approved are in the procedures manuals submitted to District for Duval MYcroSchool. The edits are in response to the District request that the procedure manual be updated. Ms. Baldree will present the final procedure manual when edits have been completed.

On a motion from Washington and seconded by Owens-Thompson, the Board unanimously approved the 2018-19 Financial Procedures Manual edits as presented.

D. Receive Financial Statements through September 30, 2018

Mr. Renner went over the financial statements that were submitted to the District.

On a motion LaDon Washington and seconded by Jayne Owens-Thompson, the Board acknowledged the receipt of the Financial Statement through September 30, 2018.

5. REPORTS TO THE BOARD

A. Principal's Report – R. Maldonado

Highlights include:

- Strategic Goals - working towards successfully reaching the school's strategic goals.
- Referrals – students sent to 6 anger management counseling sessions within 3 weeks
- Staffing Suggestions - reminder of raises approved at May board meeting. Mrs. Maldonado asked for a raise for a staff member that hadn't received a raise in 3 years. Ms. Baldree stated that she would research this. Concerns about state of school financials and Mr. Washington urged that we do due diligence with this issue.

B. DIL Data Update – D. Smith

Highlights include:

- Goal is that baseline assessment be done for each student, yearly.
- STAR Reading average baseline is 6.3 grade level.
- STAR Math average baseline is 6.1 grade level.
- Goal is to have students move up to high school grade level.

C. Organizational Update – J. Baldree

Highlights include:

- Blended Learning Model – In FTE handbook, blended learning has a cap. Let us figure out how we can implement this plan.
- Dell - Dell stated that we don't qualify for a leasing agreement due to our financial situation last year.

D. Superintendent's Update – For Information Only

6. BOARD BUSINESS

A. Approved 2018-2019 Employment Handbook

Ms. Baldree discussed the addition of the Introductory Period of 90 days for new employees.

On a motion from LaDon Washington and seconded by Jayne Owens-Thompson, the Board unanimously approved the 2018-2019 Employment Handbook as presented.

- B. Nomination and Approval of new Board Officer – Board President and Secretary
Mr. Johnson accepted the nomination of President by the Board members present.

On a motion from Jayne Owens-Thompson and seconded by LaDon Washington, the Board unanimously approved Kevin Johnson as President.

With Mr. Johnson accepting the President position, the position of Secretary was vacated. Mrs. Owens-Thompson accepted the nomination of Secretary by the Board members present.

On a motion from Kevin Johnson and seconded by LaDon Washington, the Board unanimously approved Jayne Owens-Thompson as Secretary.

- C. Introduction of New Board Members (Parent Representative)
Mrs. Maldonado introduced the potential parent representative. Mrs. Burgos-Garay spoke briefly about her experience and desire to assist in any way that she could at Duval MYcroSchool.
- D. Installation of New Board Candidates (Parent Representative)
Mr. Johnson read the member the Oath of Office and the member was sworn in.

On a motion from LaDon Washington and seconded by Jayne Owens-Thompson, the Board unanimously approved Dagmaris Burgos-Garay as the Parent Representative for the Board.

- E. Agenda Items for Next Regular Board Meeting – Wednesday, January 9, 2019

7. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS

8. ADJOURNMENT

Having no further business, the meeting was adjourned at 8:03 p.m.

Minutes Recorder: Denise Castro


Jayne Owens-Thompson, Board Secretary

1-14-19
Date