



The **Mission** of MYcroSchool is to provide a premiere high school drop-out recovery program engaging students through relationship-focused, high-tech, and rigorous learning experiences resulting in

Real Learning for Real Life®

Duval MYcroSchool, Inc.
Board of Directors
Regular Board Meeting
Tuesday, February 21, 2023 * 6:00 p.m.

Zoom Video Conference Information:

<https://us02web.zoom.us/j/88686004484?pwd=bW5udCtSbDZWK3Nxa2tadlpoZXpiZz09>

Meeting ID: 886 8600 4484 Passcode: 662599

AGENDA

1. **CALL TO ORDER** (Establish Quorum) – *K. Johnson* 2 minutes
2. **CONSENT AGENDA** – *K. Johnson* 10 minutes
*(All matters on the **Consent Agenda** are considered to be routine and will be enacted by one action. There is usually no discussion prior to the action unless a board member, staff or public requests the removal of an item(s) for discussion and separate action.) It is recommended the item(s) listed in the consent agenda be approved/confirmed.*
 - A. **Approve** Meeting Agenda for February 21, 2023
 - B. **Approve** Regular Meeting Minutes for December 13, 2022
 - C. **Approve** Emergency Board Meeting Minutes for February 3, 2023
3. **PUBLIC COMMENT ON AGENDA ITEMS** – *K. Johnson* 3 minutes
(Comments from the public on regular agenda items, closed session agenda or another topic that lies within the Board’s jurisdiction.)
4. **BUSINESS/FINANCE** 35 minutes
 - A. **Approve** Finance Department Internal Controls Procedures for Duval MYcroSchool – *E. Holcomb, SAMECorp*
 - B. **Receive** Financial Statements through January 31, 2023 – *E. Holcomb, SAMECorp*
5. **REPORTS TO THE BOARD** 25 minutes

- A. Principal's Report – *R. Maldonado*
- B. NEWCorp Florida Update – *J. Baldree*

6. BOARD BUSINESS 45 minutes

- A. **Approve** Proposal for Spring ABC Incentive – *A. Waters*
- B. **Approve** Annual Enrollment Policy for Duval MYcroSchool 23-24 SY – *R. Maldonado*
- C. **Approve** Sick Leave Policy Addendum for Employee Handbook – *Dr. D. Smith*
- D. **Review/Adopt** Board Policies for Community Relations – *R. Maldonado*
 - a. 1001 AP Guidelines for Volunteers
 - b. 1001 BP Volunteer Assistance
 - c. 1100 BP Public Participation in Meetings
 - d. 1250 AP Visitors/Outsiders
 - e. 1250 BP Visitors/Outsiders
 - f. 1301 AP Complaint Concerning MYcroSchool Personnel
 - g. 1301 BP Complaint Concerning MYcroSchool Personnel
- E. **Approve** Denise Castro as Parent Liaison for Duval MYcroSchool – *R. Maldonado*
- F. **Perform** Oath of Office for Parent Liaison – *K. Johnson*
- G. Proposed Agenda Items for Next Board Meeting: **April 18, 2023 @ 6pm**
 - *Standard Reports*

7. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS 5 minutes
(remarks only - no discussion)

8. ADJOURNMENT

A copy of the agenda and background material provided to the members of the MYcroSchool Board of Directors (with the exception of material relating to possible executive sessions) is available for public inspection at 1584 Normandy Village Parkway, Suite 25, Jacksonville, FL 32221 or by request at denise.castro@newmycro.org

The meetings are held in a facility accessible to persons with disabilities. In accordance with the American with Disabilities Act, if you need a special accommodation to participate or need to participate in the meeting by phone, please call 1-844-344-8680 twenty-four (24) hours in advance. For special equipment (chair lifts, special wheelchairs, etc.) or other special assistance, such as a sign language interpreter, the request for assistance must be made at least five (5) days in advance to allow for accommodations.

*The public is cordially invited to participate in this meeting of the Board of Directors. Item #3 is placed on the agenda for the purpose of providing visitors with an opportunity to address the Board. **Requests to speak during Public Comment on Agenda Items will be granted only if a Request to Address the Board form is given to the Chairperson or Secretary of the Board of Directors prior to the start of the meeting.***

- OUR STUDENTS** will view their future with optimism, find success as self-directed learners, and contribute to society.
- OUR STAFF** will be empowered to make a difference in an environment of respect, recognition and professional growth.
- OUR COMMUNITY** will benefit from the success and contributions of our students.